

# Pelicans (Chungarra)

**3-5 years**

## **Information Package** **2022**



**Currumbin Pines**  
**Early Learning**  
Centre of Excellence

**Your Educators are:**

Miss Ligia – Early Childhood Teacher

Miss Brie – Co Lead Educator

Miss Priscila – Educator

Miss Deb – Educator

## **PELICAN WELCOMING LETTER**

*Hello and welcome to the Pelican/Chungarra Room. This Introductory Package is designed to provide you with information relating to the operation and functions of the room. It is our hope that this information will answer some of your questions and alleviate some of your concerns. Please remember our door is always open to you at any time and we look forward to getting to know both you and your child*

### **Educators:**

#### **Miss Ligia Kindergarten Teacher**

Hi, I'm Ligia! I've been working in early childhood education for 5 years, and I'm half way through my Master in Teaching (Early Childhood). I'm passionate about the early years and the importance they have in one's life. I'm originally from Brazil, and have been living in Australia for almost 7 years now. On my free time you'll find me hanging out with my husband and friends, travelling, going for bush walks, reading, cooking, writing and watching movies. I cannot wait to see all the adventures 2022 will bring to us!



#### **Miss Brie – Co Lead Educator Studying towards Bachelor in ECE**

Hi there. I have been working in the childcare industry for the past 4 years. I am currently studying my Bachelor Degree in Early Years and Primary education. I am inspired by the way children see the world, and love being apart of their learning and development through nurturing and guiding them. Children amaze me with their knowledge and understandings, and continue to help me learn each and every day.

#### **Miss Priscila – Educator**

Cert III in children's services

Hi there. I'm Priscila and I have been working in the centre for the past 3 years. I am a proud mother of two boys and we love spending time at the beach surfing together and travelling. I became an Early Childhood Educator because I love the idea of making a difference in the lives of some of our most vulnerable people. I love how children can learn so much from us in those critical first 5 years of life and how they can, in return, teach us many valuable things. I'm looking forward to being part of Pelican's team



#### **Miss Deb – Educator Diploma in Children' services**

Originally from the Northern Beaches of Sydney; I moved to the Tweed area in 2015. I have been in the childcare industry since 2011 holding a Diploma qualification along with a Level 3 Nature Leader certificate through Nature Play QLD. My passion for the outdoors has led me to become the Outdoor Educator for the centre promoting Nature Play and Education programme across all rooms. Along with the natural environment I also enjoy travelling and cooking which I incorporate into learning experiences to pass onto the children through activities. I believe in building strong connections with the children through trust, respect and friendship in a nurturing environment whilst also fostering a sense of ownership and responsibility within the children to instill life skills.



## Some information on the Early Years Learning Framework

The EYLF describes a vision of children's learning, characterised by:

- **Belonging** – recognizing that knowing where and with whom you belong is integral to human existence, providing a basis for children's interdependence and relationships with others.
- **Being** – recognising and valuing the “here” and “now” in children's lives, and viewing childhood for the future.
- **Becoming** – recognising the rapid and significant learning and development that occurs in the early years, and the capability and potential of all children.

While the EYLF focuses on children from birth to five years, the "Queensland Kindergarten Learning Guideline" aims to specifically enrich children's learning in the Kindergarten Year. In Queensland, the Kindergarten Year is the year before the Preparatory Year of schooling. Throughout the Kindergarten Year, children's right to experience the joy of childhood is fundamental and learning is promoted through play, emergent and planned learning experiences and interactions.

The guideline recognizes that parents are children's first educators and values the vital role parents, carers and family members play in children's lives and their ongoing learning. The term “families”, throughout the guidelines, recognizes the range of people who take on parenting roles and build close and supportive relationships with children in their home environments.

At Currumbin Pines Early Learning Centre we are very proud and excited to be offering this very unique and engaging Kindergarten program. We are dedicated to providing a Kindergarten program that will prepare your child for the Preparatory Year in 2023.

### **General Comments**

We want you to feel comfortable and confident about the care your child is receiving. We aim to provide a safe, healthy, educational and relaxed environment where children can enjoy their learning experiences.

Kindergarten education is designed to provide a bridge by which young children can be assisted to make a smooth transition from learning at home to the more formal learning setting at school. The Kindergarten program is designed to cater for the particular ways in which young children learn.

Our Kindergarten program will be child focused and play based, as per the guidelines set out by the Queensland Kindergarten Learning Guidelines 2010. Activities will be based on the children's interest, needs and abilities. Through play, discovery and exploration, the children are guided towards developing knowledge, skills and attributes that will enable them to become responsible, independent learners.

## **Opening & Closing Hours**

Our full operating hours are 6.30am-6.30pm (various session times apply within these times). Since we are sharing this most important task of caring for, and assisting in the development of your most precious little one, we look forward to constant communication with you. Should you not be able to catch us during the day, the Owna app is available with all of your child's daily information such as bottles, sleep and toileting. You can even send a message throughout the day via Owna.

\*\*Please note our centre closes from 24<sup>th</sup> December 2022 until 3rd January 2023. Only public holidays will be charged.

## **Parent/Educator Communication**

Our aim is to foster a relationship with you and your child. Strong partnerships with you, the family, contributes to the development and well-being of your child. Partnerships are strengthened when partners communicate their expectations, achievements and share a common goal. This link between parents and educators helps to meet the needs and interests of your children and it is our hope that together we can share the important milestones of your child. At the back of this booklet is a sheet titled "About Me..." Please complete this and return to the Room Educators on your child's first day. This form allows us to follow, as closely as possible, your baby daily routine

## **Daily Communication**

We use the Owna app, an online communication system together with 'Kiosk' online attendance system. Owna informs you of your child's day and their activities each day. Using this system, educators can let you know about your child's sleep times, toileting and food requirements. Any messages or comments can also be input in the online messages or you can call and send an email to the centre.

Please ensure you keep your email details current with our office and notify us if you haven't received an invitation.

It is very easy to get it. All you need to do on your child's first day at Kindy is to Download Owna app Australia, type your email and request access. Done.

## **E-mails:**

We will be sending our regular correspondence such as Parent Newsletters, details of special events, room correspondence and other information relevant to your child & family. Fee statements and invoices will be sent via e-mail.

## **Queensland Kindergarten Fee Subsidy**

This subsidy is provided to help reduce your out of pocket expenses. You may be eligible if you: hold a current Australian Government Health Care Card (or have a child who does); are a foster family with a current Australian Government Health Care Card; identify as being Aboriginal or Torres Strait Islander (or have a child who does); have 3 or more children, of the same age, enrolled in the same year.

**Please note: It is the responsibility of the parent/carer to ensure our office has a copy of your current Health Care Card AT ALL TIMES to receive the subsidy. We are unable to include any families in the claim if this information is not up to date. Please contact the office for more information.**

## Grievance Procedure

If at any time you have any problems at all with anything to do with the Kindergarten Room, please do not hesitate to discuss your concerns with the Lead Educator, Miss Cody or Miss Ligia or their assistant educators. If the problem is not resolved then the second point of contact should be Miss Daniele, the Centre's Nominated Supervisor.

## What to Bring when starting in the Pelican's room

On your child's first day, please bring in their About me book. This is very important as this will help the educators in the room to settle your child and keep the routines as close to home as possible.

- Completed "About Me..." form (see attached form at the end of this Booklet.)
- Bush Kindy pack: wet reusable bag, long sleeve rash shirt, Reef shoes (acqua socks) to leave at the centre. You can find it at Kmart or Big W.

Please NAME and bring these items in during your child's first week at kindy.

## Daily Requirements

### PLEASE NAME ALL ITEMS TO PREVENT LOST PROPERTY

- A set of spare clothes
- Bed sheets
- 3-4 sets of spare underpants (if toilet training)
- Drink bottle (water and cups are provided as well). **Please take home drink bottles each day to be washed out to prevent bacteria growing inside them. If your child has milk to drink, please use a sippy cup instead of a bottle.**
- Please wear sun safe clothing covering shoulders.

The Pelicans' rest period is approximately 12-2pm. We request that children be dropped off or picked up before or after this time so the children sleeping will not be disturbed. Please notify the office if you know you will be arriving later than 10.30am.

We all know children like to take their hats and shoes off so PLEASE NAME ALL ITEMS TO PREVENT LOST PROPERTY. A simple permanent marker or waterproof laundry marker will suffice for most item

## Outdoor Nature Play and Education (ONPE)



This is a great opportunity to be involved in our exciting program for the Kindergarten class. Our endeavour is an on-site/off-site Bush Kindy over the course of the year to be carried out within Kindy hours utilizing the river bank attached to the kindergarten yard and an off-site area approximately 20 minutes walk from CPELC. The site we have sourced is between Salk Oval on Guineas Creek Road and Thrower Drive (well away from main roads) where the children have access to the river, sandbank, mangroves, rocky foreshore and a grass area.

Our aim of introducing the Bush ONPE is to educate children in the natural environment to support and nurture their holistic development. is aimed at helping your child develop, strengthen and support a healthy self-esteem, independence, confidence and gain problem solving skills.

The activities throughout the course of ONPE will involve the use of woodworking tools, heavy lifting, water play and we will hold occasional campfire sessions on site in the Kindy yard. All Bush Kindy days will follow strict safety procedures to ensure that each child participates to their fullest potential without harm.

Our ONPE program has allowed us to be recognised as a Nature Play Education Provider by Nature Play QLD in 2020. Nature Play QLD is a collaborative organisation, working with partner groups to encourage the Queensland community to value nature play, and support families to prioritise it in children's lives. The primary role is to advocate the nature play message and to increase access to nature play resources, events and programs for Queenslanders. We are so proud of being able to work innovatively and collaboratively to make nature play an integral part of childhood for all of our children.

The children are given opportunities to learn new skills and knowledge within the fence through nature investigations and experiences that support managed risk taking, such as the fire pit, slack lines, muddy play. Such an innovative Beach/Nature Play program allows children to be supported to become independent learners through inquiry based play in nature in the community.

As an addition, we have a dedicated Sustainability role as an asset to our service and it is evident with many connections to community through Clean Up Australia, World Environment Day, Seabird Rescue, learning about Bees, and so many more extra curricular learning experiences. Our service has implemented a holistic approach to embedding nature pedagogy within the service.

The children will have an opportunity to explore the wonders of our natural world and all that it has to offer. The children will be able to walk, run, climb, jump, touch, gather, dip and skip. At times we will offer the children additional materials to support their investigations, such as sketch pads, baskets and magnifying glasses.

ONPE will be held in all weather conditions except for severe winds, exceptionally heavy rain and thunderstorms as it is important to allow children to experience nature in its rawest state. To foster this experience we ask that on ONPE days you please:

- dress your child appropriately in ankle length pants, long sleeve shirt, enclosed shoes for each session and provide them with a waterproof jacket/raincoat and gum boots for wet weather day sessions.
- Children will also need a hat if they do not have a Kindy hat provided.
- On cool days please remember a jumper
- ALWAYS have a spare change of clothing in their bags with a plastic bag if needed when we return to Kindy.

Children will have sunscreen and water provided. As we wish for all the children to be able to participate, the ONPE days will be rotated each week so no one misses out on the opportunity and we will of course give plenty of notice to families who will be at Kindy on the day. Sessions off-site will last for approximately and no longer than two hours including the time it takes to walk to and from the site. The sessions will be held after morning tea and we will return to the centre for lunch, from 10-12pm. We feel this amount of time is appropriate for the children to immerse themselves in valuable natural experiences in the community.

If you have any questions regarding the program please come and speak to the kindergarten teachers. We hope you will be as excited for this valuable experience as we are. If you would like to help we would love to have you come along.

\*\*\* Parents must sign a permission form before children are able to go for Bush Kindy. Permission form is attached to the end of this Handbook. If you have any questions about BK, please ask your child's educators or our Nominated Supervisor, Daniele.

## **SUNSCREEN**

Parents must apply sunscreen before or when arriving at CPELC. All Educators and children will apply SPF50+ broad-spectrum water-resistant sunscreen 20 minutes before going outdoors and reapply every 2 hours. Sunscreen is stored in a cool, dry place and the use-by-date monitored.

## **Food Requirements**

Meals at Currumbin Pines Early Learning Centre are prepared fresh on site every day by our own chef. The menu is designed by a qualified naturopath and nutritionist with the focus on providing the best, most wholesome, nutritionally balanced, home cooked meals, all made with love.

Our Kindy Kitchen philosophy includes:

- Selecting locally grown produce to reduce 'food miles'
- Using fresh, minimally processed and minimally packaged foods
- Using organic foods as a priority but not a necessity
- Incorporating sustainable protein sources such as beans, lentils, chickpeas and chicken
- Choosing sustainable seafood ([www.marineconservation.org.au](http://www.marineconservation.org.au))
- Choosing to use no artificial anything – including colours, flavours and preservatives
- Conserving water in food preparation
- Using environmentally sustainable and safe tableware
- Raising awareness amongst children and parents of the importance of eating healthily and consciously, especially in the younger years as this is where food habits are formed for life.

Please do not send nuts or popcorn as these items can be a choking hazard and due to allergies, we ask you to refrain from sending such foods.

Drink Bottles should be named and placed in the trolley every day. PLEASE ENSURE THEY ARE TAKEN HOME AT THE END OF EVERY DAY and cleaned to prevent mould growing. Water will be available to the children during the day and they will have access to the bubbler when outside.

## **Lost Property**

We have a lost property box; all unnamed items will be placed here. It is located next to the lockers. Please check it everyday as we will donate or keep it as spared clothes the unclaimed items by the end of each term.

## **Signing In and Out**

Currumbin Pines Early Learning Centre uses the Owna online attendance sign in system.

Parents/guardians must complete the childcare sign in process for each booked day of care. This process ensures the safety of children and is an auditable requirement for parents to receive Government Child Care Subsidy payments.

Signing in/out is available via a tablet in our front office area, Parents/guardians with incomplete signing in or out records for any reason including absences will need to digitally sign in for those omitted signatures when you are next at the centre.

Please note: signing in and out must ONLY be performed by the authorised parent/guardian and we ask that you refrain from allowing children to touch the tablets.

## **Sick and Away Days**

When your child is not feeling well, it is best to keep them at home as they will only spread their germs and make everyone sick. We are sure you would appreciate other parents doing the same. If your child is away, please update your child's attendance on Owna app to let us know as soon as possible, as there are a lot of parents waiting for make up days.

Please also inform us if your child has had any type of illness, even over the weekend or non-kindergarten days, as we need to be aware of any possible infections within the room. This will help us to prevent the spread of illness to other children. It can be done via our Owna app.

If your child is away sick with a contagious illness, a Medical Clearance must be provided to staff before the child can return to the Centre. Children who are away sick with **vomiting or diarrhea must not return to the Centre until 48 hours after the illness has ceased.** Your co-operation in this matter is greatly appreciated and helps to keep our Centre and children healthy.

Following the impact of Covid-19 pandemic, we introduced an additional policy that children with cold symptoms such as constant runny nose (wiped more than 3 times in less than 15 minutes), coughing and high temperatures must go home and return to the centre after 24 hours after the symptoms have ceased.

## **Make Up Days (MUD's)**

If you are after a specific day for a make up day, please notify the educators so we can check our diary and hopefully help you out. If there is no day available we can write you in and let you know as soon as we know. Please remember that Make up days are a privilege not a right and unfortunately we can not guarantee a make up day. In cases where parents need to work, they will have preference over non-working parents. **Families' fees must be up-to-date for make up days to be approved.** Make-up days can not be used for consecutive days e.g. two Mondays in a row.



## **Medication Forms**

If your child needs medication, a Medication Form must be completed on that day, with all the relevant information (time, dosage, etc.) and signed by you the parent before any medication can be administered. These are done on the Owna app. Feel free to ask staff to help you complete them if you have any concerns.

ALL medication needs to be placed by the parent in the refrigerator in the Nominated Supervisor's office and the Medication Register (located on the fridge) completed. If medication does not need to be refrigerated, then it is placed in the locked cupboards clearly labeled "Medication" in each room.

NO MEDICATION WILL BE ADMINISTERED WITHOUT A MEDICATION FORM FILLED OUT BY THE PARENT and the child's name displayed on the medication required. It even includes nappy cream.

NO MEDICATION IS TO BE LEFT IN THE CHILDREN'S BAGS, this includes asthma puffers, etc., as it is a danger to other children at the Centre. Please give it to the educators in the room.

## **Incident Forms**

If your child has an incident or injured themselves throughout the day, an incident form will be completed. This details the events which occurred and the action taken. Parents are asked to sign these forms as a way of guaranteeing that you have been notified of the incident. You will receive a notification on your Owna app that an incident form needs to be signed.

## **Special Events**

Throughout the year we have numerous functions such as Mother's Day, Father's Day, Easter, Parent/Educator Interviews, Christmas Concerts, etc. These are designed for parents, children and educators to get together socially and professionally to enhance relationships and to create an understanding of each other's roles in the lives of your children. The Kindergarten children also participate in excursions & monthly educational shows (prices vary from \$4.50). The cost of these events will automatically be surcharged to your account, unless you advise us otherwise.

## **Birthdays in Pelican room**

We consider these very special in our centre and to ensure everyone is included, we would like to request that you check with the room educators before hand for any special dietary requirements and provide something that **everyone** can have.

## **Book Reading**

Our book reading programme aims to give your child the opportunity to share with their friends her/his favourite stories. At the same time, it will encourage others to develop their passion for reading. The teachers will read the books on group times and the child will have the opportunity to talk about the story to the whole group. Children are encouraged to bring books to have it read throughout the day.

## **Pelican Library**

Reading aloud to children is the single most important activity for building the skills and knowledge necessary for children to successfully learn to read when they begin school. Families and children are encouraged to see one of their Kindergarten Educators and choose one book from our library and check it out to take home and read with their families.

## **Behaviour Guidance**

Positive techniques are used to help children learn appropriate behavior. Children are reminded and redirected, so they can gain an understanding of the Pelican Room Agreement. The agreement will be developed with the children and displayed for all to view. Staff will model appropriate behaviours and arrange the classroom environment to enhance their learning and promote positive behaviour.

Educators will use praise when appropriate behaviour is occurring, this will be descriptive and precise. When unacceptable behaviour is occurring, we will:

- Talk about the problem and resolve the conflict.
- Redirect by providing a positive activity to engage in.
- Active listening to establish underlying cause of behaviour.
- Time out & separation from others is only used when less intrusive methods have been tried and the behaviour of the child is dangerous to themselves or to others. When separated, the child will be supervised and the length of time will be relevant to the child's age and maturity and will never exceed 10 minutes.
- Persistent unacceptable behaviour will be recorded and discussed with the family.

The Kindergarten Room endeavours to be a place where all children feel safe and secure, so we try and do everything we can to promote cooperative pro-social behaviour amongst all children.

## **The Emergent Curriculum**

In the Pelican Room we have adopted an Emergent Curriculum Approach, which encourages children to have input into the daily and weekly programs. This approach allows children to further explore any ideas or inquiry they may have and recognises children's quest for further understanding and knowledge.

Within the Kindergarten program we embrace this approach by incorporating a mapping of "Current Interests", where children can freely contribute their ideas about what they may like to learn about, or play with, that week/fortnight. All children are encouraged to contribute to the program with discussions about their interests, current knowledge and what they want to find out. This information will be detailed in the fortnightly flyer and also on the interest table which is set up near the front of the room.

QLD Kindergarten Learning Guidelines (2010) consist of 5 learning and development areas.

The learning and development areas describe the breadth of knowledge, skills and dispositions that children explore during the Kindergarten year within an holistic learning program. In addition, educators work with family, community and other partners to negotiate learning and development priorities. Educators use the learning and development areas to plan opportunities to engage children in integrated learning through play, real-life engagements, routines and transitions.

## 1. **Identity**

A kindergarten child who has a strong sense of identity:

- is building a sense of security and trust  
Significant learnings
  - a sense of being safe, accepted and supported;
  - a sense of belonging and confidence for others.
- acts with increasing independence and perseverance  
Significant learnings
  - organizing self and belongings & managing routines;
  - making choices;
  - willingness to keep trying.
- is building a confident self-identity  
Significant learnings
  - pride and confidence in who they are, their family and culture;
  - pride and confidence in their strengths and abilities;
  - confidence in themselves as learners.

## 2. **Connectedness**

A kindergarten child who is connected with and contributes to their world:

- is building positive relationships with others  
Significant learnings
  - skills for connecting with and relating to others;
  - awareness of own and others' rights and responsibilities;
  - understandings and fairness.
- showing increasing respect for environments  
Significant learnings
  - caring for and respecting environments;
  - ways to investigate and understand natural and built environments;
  - exploring interactions between people and environments.
- showing increasing respect for diversity  
Significant learnings
  - ways to respond to others with respect;
  - interest in their own and others' cultures and heritages;
  - exploring aspects of culture and similarities and differences among people;
  - awareness of bias and stereotyping.

## 3. **Well-being**

A kindergarten child who has a strong sense of well-being:

- is building a sense of autonomy and well-being  
Significant learnings
  - delight in making decisions and choices (agency);
  - courage and resilience to manage change and challenges;
  - ways to understand and regulate emotions.
- explores ways to show care and concern and interact positively with others  
Significant learnings
  - interest in and desire to interact with others;
  - considering and empathizing with others.
- explores ways to promote own and others' health and safety  
Significant learnings
  - ways to manage personal hygiene and self-care;
  - ways to stay healthy & safe.
- explores ways to promote physical well-being  
Significant learnings
  - control and strength for manipulating objects, tools and equipment;
  - large movement skills, movement control, co-ordination and strength;
  - confidence to engage in movement challenges.

## 4. **Active Learning**

A kindergarten child who is confident and involved learner:

- is building positive dispositions and approaches toward learning

Significant learnings

- enthusiasm for learning & curiosity;
- problem solving and investigating;
- applying and reflecting on learning.

- shows increasing confidence and involvement in learning

Significant learnings

- confidence, interest and involvement in learning;
- making choices and organizing resources for learning;
- ways to contribute to learning conversations.

- engages in ways to be imaginative and creative

Significant learnings

- a sense of wonder, imagination & creativity;
- ways to creatively represent ideas, feelings and experiences.

- explores tools, technologies and information and communication technologies (ICTs)

Significant learnings

- using tools and technologies in play and active learning;
- using information and communication technologies for a range of purposes.

## **5. Communicating**

A kindergarten child who is an effective communicator:

- explores and expands ways to use language

Significant learnings

- spoken and non-verbal communication;
- age-appropriate speech patterns, vocabulary and sentence structures;
- using language for a range of purposes;
- skills for listening and taking turns in conversations.

- explores and engages with literacy in personally meaningful ways

Significant learnings

- positive engagement with a variety of print and multi-media texts and the arts;
- exploring symbols and patterns in language;
- exploring text purposes and meanings;
- confidence and interest in exploring reading and writing behaviours.

- exploring and engaging with numeracy in personally meaningful ways

Significant learnings

- exploring number symbols and their purposes;
- confidence and interest in counting and exploring pattern and relationships;
- exploring mathematical thinking, concepts and language.

## **Developmental Books/Learning Profiles**

In the Pelican Room we like to keep a record of your child's individual progress throughout the year. We complete monthly observations, jottings and developmental records about your individual child. We also record any important information about your child and use photos as records as well. In the Kindergarten 1 Room we complete an end of year Transition Statement that will offer you information and support for the transition to Prep.

The Transition Statements:

- Communicating about children's motivations, strengths and higher-order skills, understandings and learning dispositions.
- Is recognized as a "snapshot in time" given that children's learning is fluid at this age.
- Includes information contributed by and documented with children, parents, carers and educators.
- Is based on information gathered throughout the year in informal and formal ways and in a variety of learning contexts through normal day to day activities, conversations and interactions.
- Includes information about the child's learning in each of the learning and development areas.
- Describes the level of support the child requires in familiar and or/new situations.
- Includes information about the kindergarten service, teacher and contact information.
- Includes information about the child's attendance history and relevant family information.

As part of our commitment to keep open communication and relationship building services available to you, your child's developmental books are also on Owna app so you can follow from home. This process has been recommended to us by the Queensland Studies Authority that designed the Queensland Kindergarten Guidelines. By taking these special books home that are a record of your child's development from the time of enrolment, provides an opportunity for you to share your child's experiences of their Kindergarten learning with them, keep up to date with your child progress and preparedness for the Prep year.

When the year finishes, you can take these books home.

## **Parent Participation**

We are always happy to have parents or family members come into Kindergarten to help out or just to see what's happening during the day. We welcome all parent helpers, as we are very busy in the Pelican Room and would love to have an extra pair of hands, specially on Bush Kindy days following some training. Remember any family members are welcome to help: dad, mum, aunty, uncles, grandparents, etc. A Parent Helper Roster is located on our noticeboard.

## **Morning Group Time**

If you arrive after 9.am, please be mindful that a group time with the children may be in progress. Please enter the room quietly and be mindful of chatting with other parents in a loud voice or calling out to your child. If you need to discuss something with an educator, please discuss it with the educator who is not conducting the group.

## **Saying Goodbye – Some Helpful Hints**

Give yourself some extra time so that you can settle your child. Allow time so that your child can show you things and places that interest them. Develop a routine; this helps offer your child reassurance through their ability to understand the sequence of events. Don't prolong the farewell; say "I'm going now. I'll be back at 4.00pm". Give them a hug and kiss and then leave. Your educators are here to help settle your child into the new routine.



## **KINDERGARTEN ROOM ROUTINE 2022**

<b>Time</b>	<b>Routine</b>
<b>6.30 – 8.30 am</b>	Centre opens. Combined Age Group Outside Play.
<b>8.30am</b>	Group time
<b>9.00am</b>	Transition to hand washing, morning tea
<b>9.30 – 11.45am</b>	Free flow indoor / outdoor activities
<b>11.45am</b>	Group time
<b>12pm</b>	Transition to hand washing, lunch time
<b>12.30 – 1.30pm</b>	Rest time
<b>1.30pm</b>	Outdoor activities
<b>2.45pm</b>	Group time
<b>3.00pm</b>	Hand washing and afternoon tea
<b>3.30 – 4.00pm</b>	Preparing for front yard play; packing away belongings, shoes and hats on
<b>4.00pm</b>	Transition to the front yard for combined outside play
<b>4.45pm</b>	Transition to PK room Hand washing and Late snack
<b>5.30 – 6.30pm</b>	Free play as a combined age group until pick up

**Please note:**

**Our Kindergarten program is a flexible daily program which reflects the children's interest.  
Our Kindergarten program begins at 8.30am every day.**

*Miss Ligia, Miss Brie, Miss  
Pri and Miss Deb*



**INDIVIDUAL CHILD PROFILE**  
**PELICANS ROOM 2022**

Name: \_\_\_\_\_ Age: \_\_\_\_\_

Parent's Names: \_\_\_\_\_

Siblings: \_\_\_\_\_

Special Needs: \_\_\_\_\_

Religion: \_\_\_\_\_ Culture: \_\_\_\_\_

Cultural Celebrations: \_\_\_\_\_

How do you think your culture will be implemented in the learning environment?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I would like my child to be able to do:

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

My child has just learned to:

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Over the next 6 months, I would like to see my child achieve:

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**I would like to see educators helping my child in the following areas:**

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**Are there any special talents you can bring to our Kindergarten learning environment?**

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

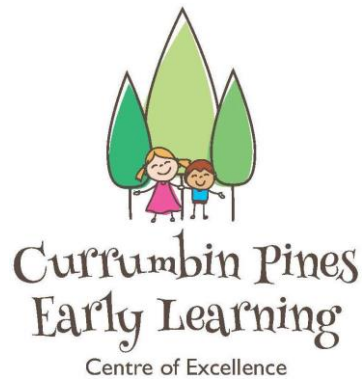
**Additional Comments:**

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# Daily Checklist

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- Have you communicated your needs or your child's needs to the educators of your child's room?
- Have you signed your child in for the day?
- Are your fees up to date?
- Are your family details up to date?
- Does your child have everything that he/she will need for the day?
- Have you read the notice board?
- Did you say goodbye to your child?
- Did you sign your child out for the day?
- Did you speak to your child's educators about his/her day?
- Did you check your child's portfolio this week?



# Your Child's First Day

The first day at a child care centre can be quite overwhelming and daunting for some families. We are here to support the transition for your child and your family. There are so many things to think about; what to expect, how long do I stay when I drop them off, what should I pack, how should I dress them? Our friendly, experienced and caring educators are here to help you and your child settle in on your first day. We have put together a little checklist below to help you prepare for the big first day!

## What to expect on the first day

First days can bring nerves and mixed emotions. It is natural to feel anxious as this is a big change for you as a family. Our Nominated Supervisor Miss Daniele, and educators will explain the process of dropping off your child and saying goodbye throughout your orientation and first day. They may also call or email you throughout the day letting you know how your child is settling in and what activities they have participated in. At any time throughout the day if you are curious as to how your child is going, call the centre and ask to talk to the educators in the classroom and they will be able to update you every step of the way.

Before you know it your child will be showing you to the classroom and waving goodbye independently as they see their new friends and get involved in the many activities they will experience!

## What to wear

We promote sun smart practices throughout Currumbin Pines Early Learning Centre. When you are dressing your child for their day consider:

- 🍁 Tops and dresses that cover the shoulders and as much of the arms as possible;
- 🍁 Closed toe shoes or sandals with a back so they don't slip off; and
- 🍁 Clothes that have the potential to get a little messy at times even though we try and prevent it with the use of smocks!

## What to bring

- 🍁 Change of clothes, all clearly labelled;
- 🍁 A jumper or jacket in case the weather changes, clearly labelled;
- 🍁 A sun safe hat which covers your child's ears, neck and face, or our kindy hat supplied to child at enrolment, clearly labelled;
- 🍁 Family photo for our wall;
- 🍁 Water bottle;
- 🍁 Any medications - this will need to be given directly to the office on arrival and placed in the Nominated Supervisor's refrigerator.

At Currumbin Pines Early Learning Centre, we are committed to offering exceeding quality of care to every child that attends our centre. We pride ourselves on providing an engaging and nurturing environment for both yourself as parents and your very precious children. We feel very privileged to join in partnership with you and establish a very stable foundation of education for your child.